

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Tuesday 19th October 2021 at The Ellesmere Centre (small hall) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

MJStrand

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
14th October 2021

51/21/22 To receive & approve apologies for absence.

52/21/22 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

53/21/22 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

54/21/22 To Approve the Minutes of the Meeting held on 21st September 2021

55/21/22 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Sign and flag pole on village green.
 - Cemetery works – removal of soil.
 - Ellesmere Centre car park white lining.
 - Tree works on recreation ground.
 - Village Green registration.
 - Condition of Church Lane pavement and highway.
 - Local Highways Initiative application.
 - Restoration of War Memorial.
 - Community Champions.

56/21/22 The Ellesmere Centre

- (a) Ellesmere Centre Report.

57/21/22 District & County Councillors' Reports

58/21/22 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
	(1) CAPALC conference, Cllr Whymer PAID.	101573	£75.00	
	(2) Clerk's salary – Sep 21	SO	£323.05	
	(3) Clerk's expenses – Sep/Oct 21	101574	£47.92	
	(4) Opus Energy (street lighting) Aug 21	DD	£35.66	£33.97
	(5) RH Landscapes & Maintenance Services	101575	£288.00	£240.00
	(6) The Ellesmere Centre	101576	£25.00	
	(7) Canalbs – internal audit	101577	£91.00	
	(8) Witham Oil & Paint – paint for MUGA	101578	£93.53	£77.94
	(9) Hermitage Memorials	101579	£1,580.00	
	(10) Cheveley PC – clerk's training contribution	101581	£128.00	
	(11) Cheveley PC – clerk's SLCC membership	101581	£65.00	
	Total payments for the month:		£2,752.16	

Cheque no. 101580 void due to writing error

- (b) To note monies received: -
 - ECDC 2nd precept payment for 2021-22 - £9,000.00.
- (c) Proposed Q1 accounts and bank reconciliation.
- (d) To consider draft budget for 2022-2023.

59/21/22 Administration

- (a) Asset inspections (Cllr Breen).
- (b) To consider internal auditor report for year ended 31st March 2021.
- (c) To consider attendees to ECDC Parish Councils' Conference, Tuesday 2nd November, The Maltings, Ely.

60/21/22 Planning

- (a) To receive planning application decisions and tree works:
 - Street Naming & Numbering: addition of property name – Cloud House, no. 7 Ashfield.
- (b) To consider planning applications received: - none.

61/21/22 Community Matters/General Maintenance

- (a) Handyman – update.
- (b) Newmarket Joggers Annual Road Race 2022.
- (c) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

62/21/22 Date of Next Meeting & Matters for Future Consideration